

West: Headquarters, Warehouse
 12601 Encinitas Avenue
 Sylmar, CA 91342
 Ph: 818-362-5554/800-445-9872
 Fx: 818-362-2775/818-362-2875
 info@superiorautoextras.net



East: Office, Warehouse
 5678 Distribution Drive Ste. 108
 Memphis, TN 38141
 Ph: 901-794-2988/866-445-9872
 Fx: 901-794-2898/877-794-2898
 info@superiorautoextras.com

Please complete ALL fields

Company Details

Company Name:		Legal Name if Different:	
Account Payable Manager:		Phone #:	
		Fax #:	
		Tax ID #:	
Company Billing Address:			
In Business Since:			

Corporation Partnership Proprietorship

Invoicing Details

Shipping Address: (if different from above)			
Email Address for Invoices/Credits:			

Accounts Details

Account Contact		Email Address	
Tel No		Fax No.	

Trade Reference (please complete for 2 trade references)

Company Name		Company Name	
Address		Address	
Email Address		Email Address	
Company Name		Company Name	
Address		Address	
Email Address		Email Address	

ACCOUNT TERMS

Open Account Terms are net 30 days based on customer's credit history, with approval of a signed and completed credit application.

All New Accounts – First order will be pre-paid by a Credit Card. We accept: MC, Visa, AMEX and Discover.

Returns: - All returned products require a Returned Goods Authorization Number. Contact our office to obtain an RGA number, RGA will be given under the following terms:

~Shortages or damaged goods must be reported within 7 days of order delivery.

~Returns from customers are only approved in case our sales person is actively ordering for the customer. Self-ordering customers have no return privileges.

~Returns from serviced actively by our sales reps are approved for a maximum of 3% of the customer's annual purchases. Returns above this percentage will not be accepted.

~Locations doing a lobby reset or closing down have no return privileges - returns are only accepted for actively ordering customers.

~Products to be returned should be carefully packed and include an itemized list. Please include your account name, account number and complete address of your location. Credit will be issued after verification of merchandise is received.

~Merchandise returns may be subject to a restocking fee of 20% to 30%.

~All returns for credit on account, no cash refunds will be issued.

~Snacks, food, Vending items, Parts and Supply items and other perishables are not returnable - no credit will be issued for those items.

Freight: Freight is prepaid on orders of \$350.00 or more for retail items. Fixtures, vending items, industrial items, car wash parts and supply items are subjected to freight charges regardless of the minimum \$350.00 purchase.

~Minimum Order is \$75.00.

Past due accounts will be charged/assessed with a late payment charge at the legal maximum rate, in the event legal means are necessary to collect this invoice, customer agrees to pay all legal or attorney's fees and collection charges.

Note: There will be a \$35.00 service charge on all returned payments.

APPLICANT'S STATEMENT AND PERSONAL GUARANTEE

We have reviewed this application and agree that it is true, correct and complete to the best of our knowledge. You are authorized to check this information and report information about my account to creditors and credit reporting agencies. As a condition of the extension of the credit, I personally guarantee any debts incurred by this company to Superior Auto Extras. In the event that it becomes necessary for Superior Auto Extras to institute a lawsuit to collect amounts under this guarantee, I agree to pay all court costs and such additional sums court may deem reasonable as attorney fees.

Signed		Position	
Name		Date	

BLANK CERTIFICATE OF RESALE (Applicable in California and Tennessee)

This is to certify that all material, merchandise, or goods purchased by the undersigned from: _____
_____ after (date) _____ is purchased for the following purposes:

1. Resale as tangible personal property.
2. To be incorporated as a material or part of other tangible personal property to be produced for sale by manufacturing, assembling, processing, or refining.

Other:

This certificate shall be considered as part of each order with we shall hereinafter place provided such order contains our certificate number. This certificate is to continue to force until revoked in writing.

Reseller #: _____

Firm: _____

Dated: _____

Signature: _____

At: _____

Phone: _____

Fax: _____

Address: _____

FOR OFFICE USE ONLY

DATE RECORDED: _____ NEED CREDIT CARD: _____ PERSONAL GUARANTEE: _____

TERMS: _____ CREDIT LIMIT: _____ CUSTOMER NUMBER: _____

Los Angeles

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Memphis

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Memphis, TN 38141
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CREDIT CARD AUTHORIZATION FORM

To complete your request that Superior Auto Extras use your credit card to pay all invoices for shipments on your account, please provide us with the following information.

Please fill out, sign below and return by email/fax/mail to Superior Auto Extras. Attn Accounting

Superior Auto Extras Account #: _____

Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone #: _____ **Fax #:** _____

Tax ID #: _____

Visa MasterCard American Express (← Please check one)

Credit Card #: _____

Credit Card 3-4 Digit Security Code: _____

Expiration Date: _____

Name on Card: _____

Address for Credit Card: _____

City: _____ **State:** _____ **Zip:** _____

Signature: _____ **Date:** _____

Email Address: _____

Please Note: A New Form with the new card number and expiration date will be required when the current card changes or is expired.

MUST BE COMPLETELY FILLED IN TO BE PROCESSED